



## Davis-Monthan Spouses' Club SPOUSE SCHOLARSHIP APPLICATION - 2022

### THE PROGRAM

- The Scholarship Program of the Davis-Monthan Spouses' Club (DMSC) supports military spouses, as well as graduating high schoolers, in our Davis-Monthan community, in their educational pursuits. This is the application for military spouses.
  
- One or more spouse applicants who are pursuing vocational, trade, or technical programs will be selected for a scholarship, **AND** one or more spouse applicants who are pursuing undergraduate or graduate degrees will also be selected for a separate scholarship.
  
- Questions regarding the scholarship program should be sent to **[scholarships@davismonthansc.org](mailto:scholarships@davismonthansc.org)**

### ELIGIBILITY REQUIREMENTS

Applicants must meet the following requirements:

- Be a spouse of one of the following:
  - Active duty, retired, or deceased member of the U.S. Armed Forces, any rank.
  - Full-time National Guard or Reserve member, either active or retired, any rank.
- Applicant's sponsor must reside in Pima County, Arizona.
- If applicant's sponsor is deceased, applicant may not have remarried.
- Active or retired military members themselves are not eligible to apply.
- DMSC Scholarship Scoring Committee members are not eligible to apply.
- Applicant and sponsor must both possess military identification cards valid through May 31, 2023.
- Spouses applying for this scholarship must plan to attend an accredited school or college during the 2022-2023 academic year for full-time or part-time study. Part-time study is defined as being enrolled in at least half the number of credits as a full-time student, which may vary by school.

### SELECTION CRITERIA

- All applications submitted on time in their entirety will be scored by the Scholarship Scoring Committee. No personal information will be seen by the Scoring Committee.
- Scores are based on demonstrated leadership and participation in community activities, work experience, academic achievement, essay, and an outside appraisal.
- Scholarships are granted without regard to military member's rank, or applicant's race, creed, religion, sexual orientation, gender, disability, or national origin.

*KEEP THIS SHEET FOR YOUR RECORDS*



**Davis-Monthan Spouses' Club**  
**SPOUSE SCHOLARSHIP APPLICATION – 2022**

**AWARDS**

- The amount of total funds available to the DMSC Scholarship Program is dependent on income from the Davis-Monthan Thrift Shop, other fundraising efforts, and community donors.
- There will be several scholarships, \$750 and greater, awarded.
- Applicants will be notified by email, in April, whether they are a scholarship recipient.

**LIMITATIONS**

- Scholarship funds must be used within the 2022-2023 academic year for full-time or part-time study. They cannot be deferred for any reason.
- Scholarship funds are to be used for qualified educational expenses such as tuition, fees and required books and equipment (see IRS Publication 970). The recipient is liable for any taxes that may result from the scholarship.
- Awards are limited to qualified educational expenses not covered by Military Spouse Career Advancement Accounts (MyCAA) or GI Bill Benefits.
- Scholarship funds cannot be used for previously established debts or bills, penalty fees or disenrollment fees.
- Payment of the scholarship funds will be made directly to the student's school upon student's submission of proof of enrollment. No scholarship funds will be paid directly to the student under any circumstances.
- Applicants accepting a full ROTC scholarship, or any full scholarship which pays 100% of tuition, fees, books, room and board will not be able to accept a DMSC scholarship award.
- **Applicants may not have accepted a scholarship from the DMSC in a previous academic year.**

**REVISIONS**

- The DMSC reserves the right to review the conditions and procedures of this scholarship program and to make changes at any time, including termination of the program.

**APPLICATION INSTRUCTIONS**

- Interested spouses must complete all parts of the current year application and email it no later than **March 31, 2022**.
- All parts of the application must be submitted on time; if any part is not included, the application will not be evaluated.
- Signatures must be original, not electronic.
- A resume or summary of activities and achievements does not replace any part of the application and will not be reviewed. Letters of recommendation will not be reviewed.
- Once submitted, the application becomes the property of the DMSC Scholarship Program. We will do everything we can to protect your personal information and will destroy the documents within 2 years. The Scholarship Scoring Committee will be blinded to your name and personal information.

*KEEP THIS SHEET FOR YOUR RECORDS*

*The Davis-Monthan SC is a private organization.  
It is not a part of the Department of Defense or any of its components and has no governmental status.  
Questions regarding scholarship application may be directed to: [scholarships@davismonthansc.org](mailto:scholarships@davismonthansc.org)*



**Davis-Monthan Spouses' Club**  
**SPOUSE SCHOLARSHIP APPLICATION – 2022**

**APPLICATION CHECKLIST**

Your application is complete only when Parts 1 – 7 have been received by email.

	<b>Part 1</b>	Eligibility Form — <i>applicant OR sponsor must present valid military identification card to notary</i>
	<b>Part 2</b>	Appraisal of Applicant— <i>by non-relative</i>
	<b>Part 3</b>	Signed Certification
	<b>Part 4</b>	Personal and Academic Data— <i>transcript required</i>
	<b>Part 5</b>	Work Experience + Community Participation
	<b>Part 6</b>	Awards/Honors + Unusual Circumstances
	<b>Part 7</b>	Applicant Essay—submit three copies
√		<i>EMAIL completed application</i>
	<b>EMAIL</b>	EMAIL completed application to: scholarships@davismonthansc.org
		<b>SEND ALL APPLICATION MATERIALS IN ONE EMAIL IF POSSIBLE. PLEASE INCLUDE YOUR NAME IN THE EMAIL SUBJECT LINE.</b>
	<b>EMAIL DEADLINE: March 31, 2022</b>	

*The Davis-Monthan SC is a private organization.  
 It is not a part of the Department of Defense or are any of its components and has no governmental status.  
 Questions regarding scholarship application may be directed to: [scholarships@davismonthansc.org](mailto:scholarships@davismonthansc.org)*



Davis-Monthan Spouses' Club
SPOUSE SCHOLARSHIP APPLICATION - 2022

PART 1
Eligibility Form

BOTH the applicant and sponsor must verify their eligibility by initialing the statements.
EITHER the applicant or sponsor must obtain a notarized signature. Provide the notary with your military ID card as identification.

\_\_\_/\_\_\_ We, the applicant and sponsor, recognize the necessity of determining applicant's eligibility for a DMSC Scholarship. We understand that failure to provide proof of eligibility, when requested, will result in denial of a scholarship.

\_\_\_/\_\_\_ Scholarship applicant is a dependent of an active duty, retired or deceased member of the U.S. Armed Forces, or full-time National Guard or Reserve member, either active or retired. If sponsor is deceased, the applicant has not remarried.

\_\_\_/\_\_\_ Scholarship applicant is not an active or retired military member.

\_\_\_/\_\_\_ The applicant and sponsor reside in Pima County, Arizona.

\_\_\_/\_\_\_ The applicant has not previously received an award from the DMSC Scholarship Committee.

STOP: Signature must be notarized

Signature of Applicant or Sponsor \_\_\_\_\_ Date \_\_\_\_\_

Notary: Use either the United States Uniformed Services Identification and Privilege Card (Military ID) or United States Government Geneva Conventions Identification Card (Military ID) as identification when notarizing the signature above.

Expiration date of the identification provided: \_\_\_\_\_

U.S. Armed Forces or State of Arizona, County of \_\_\_\_\_

On this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, before me personally appeared

\_\_\_\_\_ (name of signer), whose identity was proved to me on the

basis of satisfactory evidence to be the person whose name is subscribed to this document, and who

acknowledged that he/she signed the above document. (seal)

\_\_\_\_\_  
Notary Public

The Davis-Monthan SC is a private organization.
It is not a part of the Department of Defense or are any of its components and has no governmental status.
Questions regarding scholarship application may be directed to: scholarships@davismonthansc.org



**Davis-Monthan Spouses' Club**  
**SPOUSE SCHOLARSHIP APPLICATION – 2022**

**Part 2**  
**Applicant Appraisal**

**To the Applicant:** This section is required and must be in the format provided. If we do not receive it, your application will not be evaluated. This section is to be completed by someone not related to you. That adult should know you well, such as a colleague or supervisor, volunteer associate, or school advisor.

**To the Appraiser:** You are being asked to provide information in support of this scholarship applicant. Please give an assessment to the best of your ability. Please write a comment. When complete, please email completed form [scholarships@davismonthansc.org](mailto:scholarships@davismonthansc.org). Please include applicants name in subject line. All application materials must be emailed by **March 31, 2022**. Thank you!

**APPLICANT'S NAME:** \_\_\_\_\_

The applicant's achievements reflect his/her ability	<input type="checkbox"/> extremely well	<input type="checkbox"/> very well	<input type="checkbox"/> moderately well	<input type="checkbox"/> not well
The applicant's ability to set realistic and attainable goals is	<input type="checkbox"/> excellent	<input type="checkbox"/> good	<input type="checkbox"/> fair	<input type="checkbox"/> poor
The quality of the applicant's commitment to school and/or community is	<input type="checkbox"/> excellent	<input type="checkbox"/> good	<input type="checkbox"/> fair	<input type="checkbox"/> poor
The applicant is able to seek, find, and use learning resources	<input type="checkbox"/> extremely well	<input type="checkbox"/> very well	<input type="checkbox"/> moderately well	<input type="checkbox"/> not well
The applicant demonstrates curiosity and initiative	<input type="checkbox"/> extremely well	<input type="checkbox"/> very well	<input type="checkbox"/> moderately well	<input type="checkbox"/> not well
The applicant demonstrates good problem-solving skills, follows through, and completes tasks	<input type="checkbox"/> extremely well	<input type="checkbox"/> very well	<input type="checkbox"/> moderately well	<input type="checkbox"/> not well
The applicant's respect for self and others is	<input type="checkbox"/> excellent	<input type="checkbox"/> good	<input type="checkbox"/> fair	<input type="checkbox"/> poor

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Appraiser's Name \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_

Title \_\_\_\_\_ Organization \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

*The Davis-Monthan SC is a private organization.  
 It is not a part of the Department of Defense or are any of its components and has no governmental status.  
 Questions regarding scholarship application may be directed to: [scholarships@davismonthansc.org](mailto:scholarships@davismonthansc.org)*



**Davis-Monthan Spouses' Club**  
**SPOUSE SCHOLARSHIP APPLICATION – 2022**

**PART 3**  
**Signed Certification**

I certify that I have read and understand the Limitations and Instructions on page 2.

I certify that the information in this application is complete and accurate to the best of my knowledge. My essay is entirely my own effort. I am a responsible citizen in good standing in my community. I will provide verification of an honor/award or of participation in an activity, if requested by DMSC personnel.

If I am a scholarship recipient, I will return documents and information as requested by DMSC personnel. If I do not provide verification of enrollment from my new school to the DMSC Scholarship Chairperson by October 1, 2022, my scholarship award may be forfeited.

It is my responsibility to notify the Scholarship Chairperson of any change of status (e.g. change in address, email address, school plans, etc.). If I do not meet this requirement, my scholarship award may be forfeited.

**APPLICANT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PART 4**  
**Personal and Academic Data**

**APPLICANT'S INFORMATION**

Applicant Name (Last, first, middle)

Home Address

County in AZ

Applicant Cell Phone

Alternate Phone Contact

Applicant E-mail address

**Sponsor's Eligibility Category (Check one)**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Active Duty       | <input type="checkbox"/> Armed Forces Retired | <input type="checkbox"/> Armed Forces Deceased  |
| <input type="checkbox"/> Full-time Reserve | <input type="checkbox"/> Retired Reserve      | <input type="checkbox"/> Retired National Guard |

Sponsor's Name and Rank

Relationship to applicant

Sponsor's Branch of Service

E-mail address

Sponsor's Organization

Sponsor's Duty Phone

Sponsor's Duty Address

Sponsor's Home Address

*The Davis-Monthan SC is a private organization.  
 It is not a part of the Department of Defense or are any of its components and has no governmental status.  
 Questions regarding scholarship application may be directed to: [scholarships@davismonthansc.org](mailto:scholarships@davismonthansc.org)*



**Davis-Monthan Spouses' Club**  
**SPOUSE SCHOLARSHIP APPLICATION – 2022**

<b>SCHOOL HISTORY</b>				
<b>High School and Post-Secondary Schools Attended</b> Name of School, City, State/Country	<b>Dates Attended</b>	<b>GPA</b>	<b>Program/ Degree Completed</b>	<b>Transcript Attached (instructions below)</b>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

**TRANSCRIPT AND TEST SCORES – read instructions carefully and attach documents**

**Please attach your transcript (required).**

*A transcript from your current or most recent school is required to complete your application. If you have no post-secondary education, then attach your high school transcript. If you have completed only one term of post-secondary education, then attach your transcript from that term **AND** your high school transcript.*

*An unofficial transcript is acceptable, but please make sure it is a complete transcript and easy to interpret.*

**Please report your test scores (optional).**

*Also, attach the paperwork that states your name and test score.*

SAT score: \_\_\_\_\_

ACT score: \_\_\_\_\_

GRE score: \_\_\_\_\_

I did not take any of these standardized tests in the past 5 years.

**CONTINUING EDUCATION PLANS**

**Indicate and describe which type of education program you are pursuing during the 2022-2023 academic year.**

Vocational, Trade, or Technical Program. Certificate/Diploma/License in \_\_\_\_\_

Associate of \_\_\_\_\_

Bachelor of \_\_\_\_\_ in \_\_\_\_\_

Postgraduate: \_\_\_\_\_

Other: \_\_\_\_\_

*The Davis-Monthan SC is a private organization.  
 It is not a part of the Department of Defense or any of its components and has no governmental status.  
 Questions regarding scholarship application may be directed to: [scholarships@davismonthansc.org](mailto:scholarships@davismonthansc.org)*



**Davis-Monthan Spouses' Club**  
**SPOUSE SCHOLARSHIP APPLICATION – 2022**

**List the full name and location of the post-secondary school(s) you plan to attend, and your current enrollment status.**

<b>School Name and Location (no abbreviations)</b>	<b>Currently Enrolled</b>	<b>Accepted</b>	<b>Applied</b>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**GOALS AND ASPIRATIONS**

Please briefly describe your educational and career plans.

**{Optional}**

Please tell us how you learned about this scholarship program. Do not use names of any individuals.

*The Davis-Monthan SC is a private organization.  
It is not a part of the Department of Defense or any of its components and has no governmental status.  
Questions regarding scholarship application may be directed to: [scholarships@davismonthansc.org](mailto:scholarships@davismonthansc.org)*





**Davis-Monthan Spouses' Club**  
**SPOUSE SCHOLARSHIP APPLICATION – 2022**

**PART 5**  
**Work Experience + Community Participation and Volunteerism**

*Please give reasonable estimates if you do not have record of your hours.  
 If you do not provide total hours, no credit will be given for the activity.  
 Copy/duplicate this page if more space is needed.*

**WORK EXPERIENCE** List jobs or internships you have held in the last 4 years. Include hours through March 31, 2022.

Employer (Name, Location)	Position Description	Paid	Dates Employed	Total Hrs
		<input type="checkbox"/>		
		<input type="checkbox"/>		
		<input type="checkbox"/>		
		<input type="checkbox"/>		

**COMMUNITY PARTICIPATION / VOLUNTEER SERVICE** Describe your involvement with organizations, associations, clubs, or other community activities over the last four years. Place a descriptive symbol of your position, if applicable, and report the hours you spent doing community volunteer service.

P-President      VP- Vice President      C-Captain      M-Member      O-Other, please state position S-Secretary      T-Treasurer			
Organization or Community Service Project (Name, City, State & description of organization and your role)	Position	Dates Participated	Volunteer Hours
<i>e.g., Casa de los Ninos, Tucson, Reading tutor for children, 3 hours/week</i>		<i>07/16 – present</i>	<i>250</i>
<i>e.g., Tyndall AFB Enlisted Spouses Association, Panama City, FL. Maintained books, attended board meetings, managed funds and participated in social and fundraising events</i>	T	<i>08/14 – 06/16</i>	<i>90</i>

*The Davis-Monthan SC is a private organization.  
 It is not a part of the Department of Defense or are any of its components and has no governmental status.  
 Questions regarding scholarship application may be directed to: [scholarships@davismonthansc.org](mailto:scholarships@davismonthansc.org)*



**Davis-Monthan Spouses' Club**  
**SPOUSE SCHOLARSHIP APPLICATION – 2022**

**PART 6**  
**Awards and Honors & Unusual Circumstances**

**AWARDS, HONORS, & ACHIEVEMENTS** From the last four years, list your most selective achievements first, then other significant recognitions. Give a detailed description of each. List no more than 8 items.

Description and Scope of Award/Honor/Achievement	Awarding Organization and Date
<b>END. Maximum 8</b>	

**UNUSUAL CIRCUMSTANCES (OPTIONAL):**

If you feel that some unusual personal, family, or military-related challenge in your life has kept you from gaining more work or volunteer experience, participating in more activities, or achieving even greater academic success, we would like to hear about your situation. The Scoring Committee will consider your response when reviewing your overall package. *Do not write your name or any other identifying details.*

*The Davis-Monthan SC is a private organization.  
 It is not a part of the Department of Defense or any of its components and has no governmental status.  
 Questions regarding scholarship application may be directed to: [scholarships@davismonthansc.org](mailto:scholarships@davismonthansc.org)*



**Davis-Monthan Spouses' Club**  
**SPOUSE SCHOLARSHIP APPLICATION – 2022**

**PART 7**  
**Applicant Essay**

*Submit a copy with your application packet. Please include the prompt at the top of your essay.*

Please write an essay with ONE of the following prompts:

**1. Tell us about a time when you had a belief or idea challenged.**

**Or**

**2. Discuss an accomplishment, event, or realization that sparked a period of personal growth and a new understanding of yourself or others.**

**Essay Instructions:**

- Submit Three a copy of your essay.
- Essay must be typed and double-spaced.
- Essay must be entirely your own work.
- Essay should be 400 - 600 words. Place the word count at the end of the essay.
- DO NOT USE YOUR NAME, SCHOOL NAME OR OTHER IDENTIFIERS IN THE ESSAY.
- Your essay score will be based on how well you do in the following areas:
  - Engaging the reader with voice and word choice, addressing the prompt with an appropriate idea, overall organization, use of transitions, relevance of content, use of writing strategies (concrete details, compare and contrast, etc.), use of the English language (word usage and spelling, sentence structure, grammar), and following word count and other essay instructions.

*The Davis-Monthan SC is a private organization.  
It is not a part of the Department of Defense or are any of its components and has no governmental status.  
Questions regarding scholarship application may be directed to: [scholarships@davismonthansc.org](mailto:scholarships@davismonthansc.org)*