Consignor Number: _____

Davis-Monthan Thrift Shop Consignment Contract

First and Last Name:	Day Phone:	Consignment Date:	Cart #
Mailing Address: ☐ Check for address change		Expiration Date/Tag Color:	TS initials

CONSIGNMENTS ARE TAKEN 9:00AM-12:30PM TUESDAYS, WEDNESDAYS, AND THE 1ST SATURDAY OF EACH MONTH. Before listing items, see the *Permanent No-take List* and the *Temporary No-take list* to ensure all items are being accepted. Both lists can be found at www.facebook.com/DavisMonthanThriftShop or call (520)207-9275. **10 ITEMS PER CONTRACT. NO MORE THAN 5 ITEMS FROM ANY CATEGORY OR 5 ITEMS OF CLOTHING (LADIES, MENS, GIRLS, BOYS, SHOES), NOR 3 LIKE ITEMS PER CONTRACT.**

Item # *(Leave blank)*	**Item Category** (See Categories List)	**Item Description**	**Color**	**Size**	**Price**

READ CAREFULLY BEFORE YOU CONSIGN. THIS IS A BINDING LEGAL AGREEMENT.

It is **my responsibility** to ensure the contract is **legible**. All prices must end in $0.25 increments and have a **MINIMUM PRICE of $2.00.** Items may not be priced over retail value. My items may be refused due to damage, overpricing, missing components, cleanliness, lack of sales floor space, or for any other reason they are not sellable.

I **understand** that my consigned items are under contract for 6 weeks (seasonal item exception listed below). My items become the property of the DMTS if they remain unsold at the close of business on the expiration date listed above. If I wish to make a reclaim of my item(s) before close of business on the expiration date, it is **my responsibility** to locate my item(s) and take it to the cash register to pay the applicable reclaim fee. I may re-consign my item(s), one time only, after making a proper reclaim and waiting a 3-month period. Seasonal items must be reclaimed by the last operating day before a holiday or the contract expiration date, whichever comes first.

DMTS will keep 30% of the final sale price as commission. Checks are issued on the 2nd Tuesday of each month. If I want my check mailed, I must provide a self-addressed, stamped envelope. DOD ID is required to pick up checks. Unclaimed checks are valid only for 90 days after issue. If not claimed by the end of the 90 days, the DMTS will not issue another check as replacement.

I **will not** use the DMTS as a market or an outlet for a part-time business or as a business opportunity. Private sales or trades on DMTS property, to include parking area, **are prohibited**.

I understand it is my responsibility to seek these guidelines out as they are published, and that I may request copies of all guidelines at the Consignor Desk. I understand that the use of the DMTS for consignment or purchase is a privilege

I assume all risk in this consignment agreement and do not hold the DMTS responsible for any loss, damage, or theft of any part of my item(s). I understand I will not be compensated for loss, damage, or theft of any kind.

I have read and fully understand the agreement detailed above.

Signature: _____ **Date:** _____