



Davis-Monthan Spouses' Club

HIGH SCHOOL SENIOR SCHOLARSHIP APPLICATION - 2023

****PLANNING TO PURSUE AN ASSOCIATE DEGREE OR VOCATIONAL, TRADE, OR TECHNICAL PROGRAM****

THE PROGRAM

- The Scholarship Program of the Davis-Monthan Spouses' Club (DMSC) supports military spouses, as well as graduating high students, in our Davis-Monthan and wider Pima County military community, in their educational pursuits.
- This application is for graduating high school students who plan to pursue an Associate's degree or enter a vocational, trade, or technical program. There are alternate scholarship applications available for graduating seniors planning to pursue a 4-year degree and applications for military spouses.
- Questions regarding the scholarship program should be sent to scholarships@davismonthansc.org

ELIGIBILITY REQUIREMENTS

Applicants must meet the following requirements:

- A candidate for high school graduation in the class of 2023 from a high school in Pima County, Arizona.
 - Home-schooled students, graduating from high school in 2023 and living in Pima County, must supply credentials commensurate with those requested in the application.
- A dependent of one of the following:
 - Active duty, retired or deceased member of the U.S. Armed Forces, any rank.
 - Full-time National Guard or Reserve, either active or retired, any rank.
- At least one of the applicant's parents must reside in Pima County, Arizona.
- Students applying for this scholarship must plan to enter an accredited vocational, trade, or technical program, or pursue an Associate degree at an accredited college, during the 2023-2024 academic year. Students may be full- or part-time, but scholarship funds cannot be used past the 2023-2024 academic year.
- Applicants must have at least a cumulative 2.5 unweighted GPA (based on 4.0 scale).
- Applicant and sponsor must both possess military identification cards valid through **May 31, 2024**.

SELECTION CRITERIA

- All applications submitted on time in their entirety, with documented 2.5 unweighted GPA, will be scored by the Scholarship Scoring Committee. No personal information will be seen by the Scoring Committee.
- Scores are based on academic record, reported leadership and participation in school and community activities, work experience, honors and awards, an outside appraisal, and essay.
- Scholarships are granted without regard to military member's rank, or applicant's race, creed, religion, sexual orientation, gender, disability, or national origin.

KEEP THIS SHEET FOR YOUR RECORDS



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AWARDS

- The amount of total funds available to the DMSC Scholarship Program is dependent on income from the Davis-Monthan Thrift Shop, other fundraising efforts, and community donors.
- There will be several scholarships, \$750 and greater, awarded.
- Applicants will be notified by email, in April, whether or not they are a scholarship recipient.

LIMITATIONS

- Scholarship funds must be used within the 2023-2024 academic year at an accredited college or vocational, trade, or technical program. Scholarships cannot be used for a 4-year degree program. Scholarships cannot be deferred for any reason.
- Scholarship funds are to be primarily used for qualified educational expenses such as tuition, fees and required books and equipment (see IRS Publication 970). The funds may also be used for on-campus housing and meal plans. The recipient is liable for any tax that may result from the scholarship.
- Scholarship funds cannot be used for previously established debts or bills, penalty fees or disenrollment fees.
- Payment of the scholarship funds will be made directly to the student's school upon the student's submission of proof of enrollment. No scholarship funds will be paid directly to the student under any circumstances.
- Applicants enlisting in the military, accepting an appointment to one of the service academies (either immediately or after a prep year) or accepting any full scholarship which pays 100% of tuition, fees, books, room and board will not be able to accept a DMSC scholarship award.
- Dependents of DMSC Scholarship Scoring Committee members are not eligible to apply.
- Applicants may only receive one general education award from a spouses' club, local or national.

REVISIONS

- The DMSC reserves the right to review the conditions and procedures of this scholarship program and to make changes at any time, including termination of the program.

APPLICATION INSTRUCTIONS

- Interested students must complete all parts of the current year application and email it along with a current, official transcript of high school grades no later than **March 31, 2023**.
- All parts of the application must be submitted on time; if any part is not included, the application will not be evaluated.
- Signatures must be original, not electronic.
- Additional pages for parts 6-7 may be printed if space is needed for more activities.
- A résumé or summary of activities and achievements does not replace any part of the application and will not be reviewed. Letters of recommendation will not be reviewed.
- Once submitted, the application becomes the property of the DMSC Scholarship Program. DMSC will do everything possible to protect your personal information and will destroy the documents within 2 years. The Scholarship Scoring Committee will be blinded to personal information.

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APPLICATION CHECKLIST

Your application is complete only when Parts 1 – 8 have been received by email.
 Your application must be emailed by **March 31, 2023**.

Part 1	Eligibility Form - <i>applicant OR sponsor must present valid military identification card to notary</i>
Part 2	Academic Data Sheet and Transcript - <i>by school official</i>
Part 3	Applicant Appraisal - <i>by non-relative adult</i>
Part 4	Signed Certification
Part 5	Personal and Academic Data Sheet
Part 6	Employment and Non-school Activities
Part 7	High School Activities and Awards
Part 8	Applicant Essay
Email	Email completed application to: scholarships@davismonthansc.org
SEND ALL APPLICATION MATERIALS IN ONE EMAIL IF POSSIBLE. PLEASE INCLUDE YOUR NAME IN THE EMAIL SUBJECT LINE.	
EMAIL DEADLINE: March 31, 2023	



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PART 2
Academic Data Sheet and Transcript

TO BE COMPLETED IN INK BY HIGH SCHOOL ADVISOR OR SCHOOL OFFICIAL

To the Applicant: Please print this form for your academic advisor or school official to complete and return to you. This form and your official transcript must be included with your application package.

To the Advisor or School Official: You are asked to provide information in support of this scholarship applicant. PLEASE INCLUDE A COPY OF THE STUDENT'S COMPLETE OFFICIAL HIGH SCHOOL TRANSCRIPT with this Academic Data Sheet and RETURN TO THE STUDENT. The student will submit these with his or her application package, scanned and emailed by **March 31, 2023**. Questions may be directed to: scholarships@davismonthansc.org.

STUDENT'S NAME: _____

NAME OF SCHOOL: _____

SCHOOL PHONE NUMBER: (_____) _____

ACADEMIC DATA:

UNWEIGHTED GPA: _____ GRADING SCALE: _____

EXPECTED GRADUATION DATE: _____

ADVISOR'S NAME/TITLE: _____

ADVISOR'S SIGNATURE: _____



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PART 3
Applicant Appraisal

To the Applicant: This section is required and must be in the format provided. If this section is not received, your application will not be evaluated. This section is to be completed by someone not related to you. That adult should know you well, such as an instructor, a work supervisor, or a high school advisor.

To the Appraiser: You are being asked to provide information in support of this scholarship applicant. They are planning to pursue an Associate degree or vocational, trade, or technical training. Please indicate your responses to the following statements and complete the Comments section. When complete, please email this form to scholarships@davismonthansc.org. Please include the applicant's name in the email subject line. All application materials must be emailed by **March 31, 2023**. Thank you!

APPLICANT'S NAME: _____

The applicant's achievements reflect his/her ability	<input type="checkbox"/> extremely well	<input type="checkbox"/> very well	<input type="checkbox"/> moderately well	<input type="checkbox"/> not well
The applicant's ability to set realistic and attainable goals is	<input type="checkbox"/> excellent	<input type="checkbox"/> good	<input type="checkbox"/> fair	<input type="checkbox"/> poor
The quality of the applicant's commitment to school and/or community is	<input type="checkbox"/> excellent	<input type="checkbox"/> good	<input type="checkbox"/> fair	<input type="checkbox"/> poor
The applicant is able to seek, find, and use learning resources	<input type="checkbox"/> extremely well	<input type="checkbox"/> very well	<input type="checkbox"/> moderately well	<input type="checkbox"/> not well
The applicant demonstrates curiosity and initiative	<input type="checkbox"/> extremely well	<input type="checkbox"/> very well	<input type="checkbox"/> moderately well	<input type="checkbox"/> not well
The applicant demonstrates good problem-solving skills, follows through, and completes tasks	<input type="checkbox"/> extremely well	<input type="checkbox"/> very well	<input type="checkbox"/> moderately well	<input type="checkbox"/> not well
The applicant's respect for self and others is	<input type="checkbox"/> excellent	<input type="checkbox"/> good	<input type="checkbox"/> fair	<input type="checkbox"/> poor

Comments: _____

Appraiser's Name _____ Telephone (____) _____
 Title _____ Organization _____

Appraiser's Signature _____ Date _____



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PART 4
Signed Certification

I certify that I have read and understand the Limitations and Application Instructions on page 2.

I certify that the information in this application is complete and accurate to the best of my knowledge.

My essay is entirely my own effort.

I am a responsible citizen in good standing in my community.

I will provide verification of an honor/award or of participation in an activity, if requested by the DMSC Scholarship Chairperson.

If I am a scholarship recipient, I will complete, sign and email the Acceptance of Award form by **July 1, 2023**.

I will provide verification of enrollment from my school to the DMSC Scholarship Chairperson by **October 1, 2023** (scholarships@davismonthansc.org).

It is my responsibility to notify the Scholarship Chairperson of any change of status (e.g. change in address, email address, school plans, etc.).

If I do not meet these requirements, my scholarship award may be forfeited.

APPLICANT SIGNATURE: _____ **DATE:** _____

PARENT SIGNATURE: _____ **DATE:** _____



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PART 5
Personal and Academic Data Sheet

APPLICANT'S INFORMATION

Applicant Name (Last, first, middle)	
Home Address	County in AZ
Applicant Cell Phone	Parent/Guardian Cell Phone
Applicant Email address	

SPONSOR'S INFORMATION

Sponsor's Eligibility Category (Check one)

<input type="checkbox"/> Active Duty	<input type="checkbox"/> Armed Forces Retired	<input type="checkbox"/> Armed Forces Deceased
<input type="checkbox"/> Full-time Reserve	<input type="checkbox"/> Retired Reserve	<input type="checkbox"/> Retired National Guard
<input type="checkbox"/> Full-time National Guard		

Sponsor's Name and Rank	Relationship to applicant
Sponsor's Branch of Service	E-mail address
Sponsor's Organization	Sponsor's Duty Phone
Sponsor's Duty Address	Sponsor's Home Address

HIGH SCHOOL INFORMATION

High Schools Attended Grades 9-12	Dates Attended
Name of School, City, State/Country	



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ACADEMIC DATA Grades 9-12.

UNWEIGHTED GPA: _____

GRADING SCALE: _____

POST-SECONDARY PLAN

Indicate and describe which type of education program you are pursuing.

Vocational, Trade, or Technical Program. Certificate/Diploma/License in _____

Associate of _____

Other: _____

List the full name and location of the postsecondary school you plan to attend. If unknown, please list up to 5 schools to which you have applied. Please indicate if you have already been accepted.

School Name	City, State	Accepted
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>



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PART 6
Employment and Non-school Activities

*When Total Hours are requested, please give reasonable estimates if you do not have a record of your hours. If you do not provide total hours, no credit will be given for that activity.
 Copy/duplicate this page if more space is needed.*

WORK EXPERIENCE Grades 9-12. Include employment and internship hours through March 31, 2023.

Employer (Name, Location)	Position Description	Paid	Dates Employed	Total Hrs
		<input type="checkbox"/>		
		<input type="checkbox"/>		
		<input type="checkbox"/>		

COMMUNITY/VOLUNTEER SERVICE List service hours from summer before Grade 9 through March 31, 2023. Describe volunteer work with service, religious, and other community organizations.

Organization or Community Service Project	Description of your Volunteer Service	Dates of Service	Total Hrs
<i>e.g., Casa de los Ninos, Tucson</i>	<i>e.g., Math tutor for children 3 hours/week</i>	<i>03/16 – present</i>	<i>300</i>

COMMUNITY/CLUB ACTIVITIES Grades 9-12. List non-school athletics or activities, and briefly describe the organization and your role. Place a symbol of your position, if applicable, in the appropriate column.

	C-Captain	P-President	T-Treasurer	M-Member	VP- Vice President	S-Secretary	O-Other
Activity/Organization and Description	9 th	10 th	11 th	12 th			
<i>e.g., St Joseph's Youth Group, meets every Sunday for faith development, social activities, comm service</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>			



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PART 7
High School Activities and Awards

HIGH SCHOOL ACTIVITIES List activities and briefly describe your role. Place a descriptive symbol of your position, if applicable, in the appropriate grade column.

C-Captain P-President T-Treasurer M-Member VP- Vice President S-Secretary O-Other				
Activity/Organization and Description	9th	10th	11th	12th
<i>e.g., Student Council, planned assemblies, fundraisers, dances; organized senior gifts</i>		M	S	S

AWARDS, HONORS, & ACHIEVEMENTS Grades 9-12. List your most selective achievements first, then other significant recognitions. Give a detailed description of each. Do not include invitations to Honor Societies or Honor Rolls. Do include AP Scholar and Letters. List no more than 8 items.

Description and Scope of Award/Honor/Achievement	Awarding Organization and Date

END. Maximum 8



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UNUSUAL CIRCUMSTANCES (OPTIONAL):

If you feel that some unusual personal, family, or military-related challenge in your life has kept you from gaining more work or volunteer experience, participating in more activities, or achieving even greater academic success, we would like to hear about your situation. The Scoring Committee will consider your response when reviewing your overall package. *Do not write your name or any other identifying details.*



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PART 8
Applicant Essay

Submit a copy via email to scholarships@davismonthansc.org with your scholarship application.

Please write an essay with ONE of the following prompts (include prompt title):

1. *Share a challenge, setback, or failure that you believe led to growth. How did it affect you and what did you learn from the experience?*

OR

2. *Children of active-duty military members often have unique academic experiences. What are some challenges you have had to overcome? What advice would you give to a military student beginning their high school career?*

Essay Instructions:

- Essay must be typed and double-spaced.
- Essay must be entirely your own work.
- Essay should be 400 - 500 words. Place the word count at the end of the essay.
- DO NOT USE YOUR NAME, SCHOOL NAME OR OTHER IDENTIFIERS IN THE ESSAY.
- Your essay score will be based on how well you do in the following areas:
 - Engaging the reader with voice and word choice, addressing the prompt with an appropriate idea, overall organization, use of transition, relevance of content, use of writing strategies (concrete details, compare and contrast, etc.), use of the English language (word usage and spelling, sentence structure, grammar), and following word count and other essay instructions.